

Writing Pilot Program
Timed Sample I Teacher Instructions

Thank you for participating in the 2016–2017 Writing Pilot Program. This set of instructions applies to the first timed writing sample that you will assign your students before September 30. The times for each participating grade are outlined below:

Grade/Course	Time
4 th	35 Minutes
7 th	45 Minutes
English I and English II	60 Minutes

Teacher Instructions:

- Please keep in mind that the first timed writing sample is intended to establish a baseline for each of your student's writing. The timed writing sample is designed to be an authentic formative writing assessment that will help guide both the pilot program and your instruction.
- You may read the student instructions out loud when you give the assignment.
- Please ask students to put their names at the top of the page (and on each subsequent page if they use more than one).
- There are no page limits. Students may write as much as they are able to within the given time.
- Students must use the lined paper provided. Please make sure that the pages are numbered. You may number the pages, or you may choose to have your students number them.
- At the end of the time period, please collect all of the writing samples and make a copy of each student's sample before completing your own scoring (see below).
- Please keep the copied essays from each class together in either a folder or envelope. Your district/ESC pilot representative will collect them.
- There is a collaboratively designed rubric that will be used to score this and each subsequent writing assignment in the pilot. You will receive training on the rubric from your regional service center (date TBD). As the pilot develops, the rubric and training may be adjusted as needed.